

## Neighbourhood Plan Meeting

Monday 6th March 2017

Present: Rick Dunning (RD), Lesley Putt (LP), Jacki Berry (JB), David Heape (DH)  
Dick Worthington (DW), Robert Mills (RM)

1. Apologies: Sarah Pickford, Gail Boyle, Margaret Fortune  
The following two members have resigned from the committee:  
Paul Broughton, Sue Hillier

It was noted that Phil Spick who had expressed an interest in being part of the committee had not attended any meetings to date.

2. The minutes of the previous meeting were agreed as correct, apart from the minor change requested by JB.
3. There was a discussion about the need to start moving forward more decisively to keep the committee engaged on the task in hand.
4. RD, JB and LP reported on their meeting with Jane Wormald a planning officer at South Glos. JW informed us of several important things to bear in mind.
  - ✓ recruit more volunteers
  - ✓ listen to the community
  - ✓ identify the housing needs in the parish
  - ✓ produce a wish list for what we want in the village
  - ✓ Planning for Real toolkit for use at public consultations
  - ✓ Look at the national policy for Green Belt
  - ✓ A "call for sites" can identify land available for development. SGC already has a list of sites that might include our area, but we could also do a call for sites ourselves.
  - ✓ regular leaflet drops are vital to the process
  - ✓ SGC can provide assistance in writing policies, but the support for our NP will be mostly limited to providing the information we need on their website
  - ✓ SGC offer a print service if required
  - ✓ the trading estate: put forward as a business proposition - what are their issues, plans and needs

### 5. Engaging the Community

The Annual Parish Meeting on the 18th May would provide the first chance to actively engage with parishioners

**DH** suggested 6 questions to be put to the meeting in May.

1. Is Green Belt development acceptable
2. Is there a need for affordable housing
3. Is there a requirement for low cost, family or estate housing
4. What style of housing
5. Industrial development in the area
6. ??

**RM** offered to be the spokesperson for this - a short presentation and then the 6 questions. Also an A4 sheet on each seat with the questions and tick boxes and an opportunity at the end for comments.

**RD** to talk to PC Chairman about timings for this in the agenda

**DW** asked if the parish had access to census data and also said the housing needs survey should be available to the committee.

The next chance to engage with the community would be Revel (Saturday, 18<sup>th</sup> June). Need to plan a stand - have information leaflets or a short set of questions to obtain feedback, or perhaps a combination of the two.

Can also contact the local groups to ask if can attend one of their meetings to discuss and get feedback from them on the NP.

**RD** thought there should be a variation on the questions for the industrial estate. Suggested using the meeting room facilities offered by the prison governor to hold a meeting with businesses with 6 questions adapted to business requirements.

**DH** to look at drafting questions in regard to the industrial estate.

The prison would be treated as a separate entity from the trading estate.

Also need questions for the small businesses in the parish, e.g. cafe, bakery, etc.

**DW** limited growth plan could deliver benefits in terms of facilities/transport.

**DH** suggested using Survey Monkey for online questions if there is no take up at meetings.

**DW** asked if a village character assessment had been produced. **RD** replied that **GB** was dealing with this and the Parish Council would provide the funding.

## **ACTIONS**

1. **RD** to contact Trading Estate and Prison
2. **RM** to produce a short presentation to go with questions for the Parish AGM
3. **GB** to provide the housing survey
4. **JB** to provide questions from the Community Plan for possible use for the NP
5. **DH** to provide questions for Parish AGM, and will look at drafting questions for the trading estate meeting.
6. **LP** to email the village groups re the NP to ask if a committee member could attend one of their meetings to discuss the questions.
7. **LP** to email **DW** to remind him to look up the census information.
8. **DW** to produce a 1 page plan for the project and place in Dropbox

The meeting closed at 9.00 p.m.